

CONSTITUTION
AND BY-LAWS
OF THE
FIRE CO. CLUB INC.
of MILLHEIM, PA
2006

ARTICLE I

**Name: The name of the club shall be
The Fire CO. Club Inc. of Millheim, PA.**

ARTICLE II

Membership

Section 1: Membership in this corporation shall be limited to all members 21 years of age and older in good standing of the Millheim Fire Co., No.1.

Section 2: The membership fee shall be at a rate set by membership vote. This fee must accompany the application.

Section 3: Membership in the **Fire Co. Club Inc.** of Millheim, PA. Will be two types, Voting and Non-voting.

(a) Voting Member: Each member of the Fire Co. Club who resides in the Penns Valley School District and is in good standing may be a voting member.

A voting member will have the right to cast one vote upon all matters touching upon the business of the

corporation and in the election of officers. All voting members meeting all of the above mentioned qualifications shall also have the right to hold office in this corporation. Only voting members may serve on committees.

(b) Non-voting member: Any member of the Fire Co. Club who resides outside the Penns Valley School District and is in good standing will be a non-voting member.

Section 4: Applications for membership shall be made in writing, which shall include the applicants name and residence. The application must be submitted and signed by a regular member of the Fire Co. Club, living in the Fire District, and in good standing. Verification of age will be required before application can be submitted. Application must be completed within the Fire Co. Club Inc. of Millheim and initialed by bartender on duty.

Section 5: At the next regular meeting following receipt, applications shall be read before the membership of the Club. They shall then be posted

in a conspicuous place at the Fire Hall until the following meeting. The membership shall vote on the applications in mass. If the membership cast three (3) blackballs on the mass applications, the applications shall constitute a rejection on the individual. Any rejected individual may reapply after a six (6) month period.

Section 6: No person shall be entitled to the privileges and rights of a member until the annual dues have been paid by said person. Failure of any member to pay annual dues terminates membership in the Club. Dues are paid at a rate determined by the membership vote. Any member whose dues are not paid in the calendar year shall need to resubmit their membership.

Section 7: The names and addresses of all members shall be kept in a Membership Book that contains the date on which the current membership was paid.

Section 8: Membership will run from January 1st to December 31st. Any membership purchased after Jan. 1st will only be valid until Dec. 31st of said year.

ARTICLE III

Meetings / Elections

Section 1: The stated meetings of the Fire Co. Club Inc. shall be on the Monday following the Fire Co. Meeting (second Thursday of each month).

Section 2: Special meetings shall be called by the President and he/she shall call such meeting at the written request of six (6) members.

Section 3: At the meeting in October nominations are open for upcoming November election.

Section 4: At the meeting in November, nominations are re-opened before the election for the following year shall be held. The President shall appoint three (3) tellers who shall distribute the ballots and tabulate the election.

Section 5: All officers elected by the voting members of the club, automatically, become members of the Board of Directors. All newly elected members to the Board of Directors for the coming year shall attend the regular December meeting to assure passing of information, duties, and responsibilities to the newly elected board member.

Section 6: Elected officers assume their office the first day of January of each year.

Section 7: Twelve (12) members shall constitute a quorum for the transaction of business, at any monthly or special meetings.

Section 8: If a member is an officer in any other private club in the Penns Valley School District, he/she is not eligible to hold office in the Fire Co. Club Inc. of Millheim and vice versa. If you currently hold an office in the Fire Co. #1 you are not eligible to hold office in the Fire Co. Club Inc. of Millheim. At any given time, only one immediate family member can hold office in the Fire Co. Club Inc. (i.e. husband/wife: brother/sister: father/daughter: mother/son: etc).

ARTICLE IV

Duties of Officers

Section 1: The President shall preside at all meetings of Fire Co. Club, Inc.

Section 2: The Vice-President shall have full power of the President in the absence of the latter.

Section 3: The Secretary shall keep a correct record of the meetings of the Fire Co. Club Inc.

Section 4: The Treasurer shall keep a correct account of all monies belonging to the Fire Co. Club Inc. and shall make available to the President the records of disbursements and receipts.

Section 5: The board of Directors shall meet at least once a month and may meet more frequently at such time and place as they may determine. Five (5) Directors shall constitute a quorum to do business.

ARTICLE V

Steward

Section 1: A club Steward shall be hired for operation of the club on a daily basis. Applications for Steward shall be made in writing, in the form of an application for employment. Said application will be given to the Fire Co. Club Inc. of Millheim, PA. The application for employment will be reviewed by the board of Directors. The board of Directors will then interview candidates from said applications. An individual will be chosen from applications submitted, that best fits the needs of the Fire Co. Club, Inc. of Millheim, PA. He/She will receive a ninety (90) day trial period, and then may be further reviewed.

Section 2: The Club Steward will answer directly to the Board of Directors, and shall follow all rules and regulations of the Pennsylvania Liquor Control Board and the policies set forth by the Board of Directors.

ARTICLE VI

Amendments

This Constitution may be amended by a majority vote of the members present at two (2) consecutive regular meetings of the club. Provided, however, no amendment shall be made unless notice has been posted in the club room that the club Constitution and By-Laws are to be amended.

BY-LAWS

Section 1

Only members of the **Fire Co. Club Inc. of Millheim** shall be entitled to club privileges.

(a) Members may bring quests from outside the Fire District. Said guests may not buy malt beverages.

(b) Visitors over twenty-one (21) years of age, from outside the Fire District are permitted in the club when accompanied by a club member.

(c) No member shall bring into the club a guest who resides in the fire district, except with the intention of applying for membership in the Millheim Fire Co. Only a member who is a voting member of the Fire Co. Club Inc. of Millheim and a regular member of the Millheim Fire Co. shall be able to sponsor an applicant for membership in the Fire Co. Club Inc. of Millheim. Said guest (applicant) may continue to enter the Club as a guest. A completed application accompanied by current fee will be considered as intent until the membership is accepted or denied.

(d) Memberships from adjacent clubs shall be honored, unless the subject has been denied membership by open meeting vote or through disciplinary action of the Fire Co. Club Inc. of Millheim.

(e) No member of the Board of Directors or Officers of the club shall be allowed to be a regular steward.

(f) All members and guests shall be required to observe all rules and regulations of the Pennsylvania Liquor Control Board, and all policies set forth by the Fire Co. Club Inc. of Millheim.

Section 2: The club shall be open for business at the discretion of the Board of Directors. The time to be set for opening and closing to be posted on the bulletin board. The bar of the Club shall be closed during all meetings of the Fire Co. Club Inc. of Millheim.

Section 3: Doors to the Club House shall be locked at all times and members will be admitted by passkey or by the steward on duty.

Section 4: All persons using the entrance doors, whether going in or out of the Club will please close said door immediately and see that it locks securely.

Section 5: No member shall be allowed the privilege of credit.

Section 6: The Steward in charge of the Club shall be responsible for the conduct of all persons using club.

Section 7: Any person violating any of these rules will be liable to a penalty of suspension of his/her club privileges for a period of time to be determined by the Board .

Constitution and By-Laws Committee:

Ronald Ream

Tim Orndorf

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